

# Padiham Green Church of England Primary School

St Anne's Street, Padiham, Lancashire, BB12 7AX

Headteacher: Mr. M. S. Dixon B.Ed. (Hons), M.Ed.

Telephone: 01282 776855 Email: [bursar@padihamgreen.lancs.sch.uk](mailto:bursar@padihamgreen.lancs.sch.uk)



Dear parent/carer.

## **Key Worker Children Attending School**

As our number of Key Worker children attending school is increasing, we have to manage the increasing demand on staff. In order to do this safely, we are now asking Key Worker parents to confirm their child's place each week ready for the following week.

The deadline for booking your child in for a place each week is Wednesday at noon the week before, please also confirm if the days your child is due to attend school that week will be changing.

Please may we ask that if you decide not to bring your child to school on a day you have previously stated as required, that you let us know, or we may not be able to accommodate them for the rest of the week if we adjust our staffing ratios as a result.

If your circumstances change after Wednesday at noon, please contact school as soon as you are aware of this change. Due to new government guidance on staffing ratios, if we are not expecting your child to attend school, we may not be able to accommodate your request that week.

Thank you for your continued support.

Yours faithfully,

Mrs. L. Tyrer

Deputy Headteacher.

